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# HERITAGE PERMIT

GRANTED UNDER SECTION 102 OF THE  
HERITAGE ACT 2017

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Permit No: P39359

Applicant:



**NAME OF PLACE/OBJECT:** STATION PIER

**HERITAGE REGISTER NUMBER:** H0985

**LOCATION OF PLACE/OBJECT:** 110 BEACH STREET PORT MELBOURNE, PORT PHILLIP CITY

**THE PERMIT ALLOWS:** *External repair of the Gatehouse and associated palisade gates at Station Pier, including removal of hazardous materials - lead based paint and asbestos fibre cement shingles, in accordance with the following documents, as endorsed by the Executive Director and forming part of this permit:*

- **Ports Victoria Gatehouse - Entrance To Pier Rehabilitation Works (AW Maritime Pty Ltd, various dates, 15 sheets) dated 30/07/2024**
  - **S001 Title Page And Drawing Index**
  - **S002 General Notes**
  - **S010 Gatehouse - Western/Eastern Elevations Sheet 1 Of 3**
  - **S011 Gatehouse - Western/Eastern Elevations Sheet 2 Of 3**
  - **S012 Gatehouse - Western/Eastern Elevations Sheet 3 Of 3**
  - **S015 Gatehouse - Northern/Southern Elevations Sheet 1 Of 4**
  - **S016 Gatehouse - Northern/Southern Elevations Sheet 2 Of 4**
  - **S017 Gatehouse - Northern/Southern Elevations Sheet 3 Of 4**
  - **S018 Gatehouse - Northern/Southern Elevations Sheet 4 Of 4**
  - **S020 Gatehouse - Ground Floor Level Sheet 1 Of 4**
  - **S021 Gatehouse - Ground Floor Level Sheet 2 Of 4**
  - **S022 Gatehouse - Ground Floor Level Sheet 3 Of 4**
  - **S023 Gatehouse - Ground Floor Level Sheet 4 Of 4**
  - **S030 Gatehouse - Existing Roof Layout Sheet 1 Of 2**
  - **S031 Gatehouse - Existing Roof Layout Sheet 2 Of 2**
- **Station Pier Exterior Paint Schedule prepared by Lovell Chen (Revision E, April 2012)**

## THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

1. The permission granted for this permit will expire if one of the following circumstances applies: the permitted works have not commenced within two (2) years of the original date of issue of this permit, or are not completed within four (4) years of the original date of issue of this permit. Commencement of the permit begins with onsite physical works.

2. The Executive Director Heritage Victoria is to be given five working days' notice of the intention to commence the approved works.
3. Should further minor changes in accordance with the intent and approach of the endorsed documentation become necessary, correspondence and supporting documentation must be prepared and lodged in accordance with the permit condition for endorsement by the Executive Director Heritage Victoria. If the Executive Director considers that the changes are not minor, an amendment to the permit or a new application will be required.
4. Approved works or activities are to be planned and carried out in a manner which prevents damage to the registered place/object. However, if other previously hidden original or inaccessible details of the object or place are uncovered, any works that may affect such items must immediately cease. The Executive Director, Heritage Victoria must be notified of the details immediately to enable Heritage Victoria representatives to inspect and record the items, and for discussion to take place on the possible retention of the items, or the issue of a modified approval.
5. All works must cease, and Heritage Victoria must be contacted if historical archaeological artefacts or deposits are discovered during any excavation or subsurface works.
6. The Executive Director, Heritage Victoria must be informed when the approved works have been completed.
7. The works approved by this permit must be carried out in their entirety unless otherwise agreed in writing by the Executive Director Heritage Victoria.

#### **ENGAGEMENT OF CONSULTANTS**

8. Prior to the commencement of any of the works approved by this permit, a suitably experienced heritage consultant, approved in writing by the Executive Director Heritage Victoria, must be engaged to advise and assist as necessary with the preparation of the documentation where any intervention to built fabric of heritage significance is involved and to provide relevant conservation advice to the permit holder during the carrying out of those works. The nominated and approved heritage consultant shall advise the permit holder on appropriate means of achieving minimal detriment to significant fabric by compliance with best conservation practice. In particular the heritage consultant must help fulfil conditions 10, 11, 12 , 13 & 14 of this permit.

#### **DOCUMENTATION**

9. Prior to the commencement of any of the works approved by this permit, a Heritage Protection Plan must be submitted to the Executive Director Heritage Victoria for approval. Once approved, the Heritage Protection Plan will be endorsed and will then form part of the permit. The Heritage Protection Plan must include details of any temporary infrastructure/propping and services required, protection methods for the heritage place during the undertaking of the works and a work site layout plan. The Heritage Protection Plan must include the following:
  - A dilapidation survey (including images) to record its existing condition of building and gates prior to the commencement of works approved by this permit.
  - Site establishment, set-down and staging activities, including no-go areas and elements to be protected during works.
  - Details of any temporary fencing and hoardings proposed in and around the pier and

buildings during the period of works.

- Details of protection methods proposed to protect key heritage structures/buildings.
- Details of the temporary relocation and secure storage of gates and fences.

10. Prior to the commencement of any of the works approved by this permit, a specification including the scope of conservation works and descriptions of the proposed materials and repair techniques to be used on the heritage fabric of the registered place, prepared by the heritage consultant, must be submitted to the Executive Director Heritage Victoria for approval. Once approved, the document(s) will be endorsed and will then form part of the permit. The conservation works must be completed as part of the actions under this permit to ensure the affected areas are brought up to a high level of repair and restoration and must be completed within the period of validity of the permit.
11. The approved heritage consultant approved under condition 8 shall advise the permit holder on appropriate means of achieving minimal detriment to the gates and other steel components during the removal, storage and reinstatement. A methodology/work statement must be prepared and be submitted to the Executive Director, Heritage Victoria for review and endorsement.
12. The approved heritage consultant is to be on-site and is to supervise the removal of the approved fabric to ensure the greatest possible care is taken with the fabric and to ensure the works are carried out in accordance with the methodology/work statement approved by condition 11.
13. Prior to the commencement of any re- painting works approved by this permit, a final schedule of materials, corrosion treatments and finishes must be submitted to the Executive Director Heritage Victoria for approval. Once approved, the documentation will be endorsed and will then form part of the permit.
14. Following completion of the conservation works required under conditions 10, 11 & 13, the heritage consultant approved under condition 8 must submit to the Executive Director, Heritage Victoria for their approval, a brief written report confirming that the conservation works have been completed in accordance with the endorsed documentation.

**NOTE THAT PERMISSION HAS BEEN GIVEN FOR INSPECTIONS OF THE PLACE OR OBJECT TO BE UNDERTAKEN DURING THE CARRYING OUT OF WORKS, AND WITHIN SIX (6) MONTHS OF NOTIFICATION OF THEIR COMPLETION.**

**TAKE NOTICE THAT ANY NATURAL PERSON WHO CARRIES OUT WORKS OR ACTIVITIES NOT IN ACCORDANCE WITH THE PERMIT OR CONDITIONS IS GUILTY OF AN OFFENCE AND LIABLE TO A PENALTY OF 120 PENALTY UNITS (\$23,710.80 FROM 1 JULY 2024) OR IN THE CASE OF A BODY CORPORATE 600 PENALTY UNITS (\$118,554 FROM 1 JULY 2024) UNDER s104 THE HERITAGE ACT 2017.**

**WORKS UNDERTAKEN WITHOUT A PERMIT OR PERMIT EXEMPTION CAN INCUR A FINE OF UP TO 4800 PENALTY UNITS (\$948,432 FROM 1 JULY 2024) FOR A NATURAL PERSON OR 5 YEARS IMPRISONMENT OR BOTH AND UP TO 9600 PENALTY UNITS (\$1,896,864 FROM 1 JULY 2024) IN THE CASE OF A BODY CORPORATE UNDER SECTION 87 OF THE HERITAGE ACT 2017.**

**THE ATTENTION OF THE OWNER AND/OR APPLICANT IS DRAWN TO THE NEED TO OBTAIN ALL OTHER RELEVANT PERMITS PRIOR TO THE COMMENCEMENT OF WORKS.**

**Date Issued:**

18 December  
2024

**Signed as delegate for the Executive Director,  
Heritage Victoria pursuant to the Instrument of  
Delegation**



A handwritten signature in black ink, appearing to read "Jessica Hood". The signature is fluid and cursive, with a large initial "J" and "H".

**Jessica Hood**  
Principal, Heritage Permits  
Heritage Victoria