

**HERITAGE COUNCIL
FINANCIAL ASSISTANCE PROGRAM**

APPLICATION FORM

BRIEF PROJECT DESCRIPTION:

Provide a brief title/description of your conservation project

PLACE/OBJECT DETAILS:

Place name: _____

Address: _____

Heritage status: Victorian Heritage Register VHR No. _____

 Local Heritage Overlay HO No. _____

Municipality: _____

What is the current use? _____

Is it leased? _____

Income derived from use (if any): \$ _____

OWNERSHIP: Please indicate the form of ownership that describes your heritage place;

In private ownership? (includes religious buildings) _____

In public ownership? _____
(specify local/state government, not-for-profit organization etc)

Length of Ownership: _____

What works have been undertaken at the place in the past 5 years and costs associated with the works?
(Please attach supporting information)

PLEASE NOTE: Applicants are required to submit photographs of the heritage place, as well as photos that clearly illustrate the existing conditions where the works are proposed. (for example, photos showing the building and the roof, if replacement of the roof is proposed.) These should be attached on a separate sheet, or CD.

WORKS DOCUMENTATION:

On what basis has the project budget been estimated?
(for example, estimate by architect/builder/quantity surveyor, quotes from trades people.)

Please attach project documentation in the form of plans/drawings, specifications, detailed schedule of works, treatment proposals or similar (preferably prepared by a heritage specialist).
(Applications can not be assessed if documentation is not included)

PROJECT BUDGET:

Does the project require specialist conservation expertise? Yes No

If so how do you propose to provide this expertise?

Who will manage the project? _____

Please outline their project management experience

When is the project scheduled to start?

NOTE: Retrospective works are not eligible for funding.
Funding is not provided for works already completed or underway

APPROPRIATE CONSERVATION APPROACH:

Has a Conservation Management Plan or a detailed schedule of works been prepared? _____

If so, do the proposed works reflect the recommendations in the CMP. Yes No
(Applicants are required to attached supporting information)

If no, provide explanation:

Who is responsible for ongoing management and maintenance?

OWNER/APPLICANT DETAILS:

Owner

Name: _____

Telephone : _____

Address: _____

Mobile: _____

Email : _____

Applicant

Name: _____

Telephone : _____

Address: _____

Mobile: _____

Email : _____

OWNERS CONSENT TO APPLICATION:

(must be signed by the owner or owners representative or attach letter of consent)

Declaration by owner of the place:

I/we hereby agree to this application for funding assistance for the proposed works to the place owned by me/us.

OWNER'S SIGNATURE

Name _____ Signature _____ Date _____
(please print)

APPLICANTS SIGNATURE

Name _____ Signature _____ Date _____
(please print)

Please return completed form and supporting documentation to:

Programs Unit, Heritage Victoria
PO Box 2392
MELBOURNE VIC 3000

Phone: 86448800
Facsimile: 86448811

Street address: Level 4, 55 Collins Street, Melbourne

More information about the protection and care of heritage places is available at
www.heritage.vic.gov.au